

**Mayor**  
JOE L. PICCOLO

**City Attorney**  
NICK SAMPINOS

**City Recorder**  
LAURIE TRYON

**City Treasurer**  
SHARI MADRID

**Finance Director**  
LISA RICHENS



185 EAST MAIN • P.O. BOX 893 • PRICE, UT 84501  
PHONE (435) 637-5010 • FAX (435) 637-7263  
[www.pricecityutah.com](http://www.pricecityutah.com)

**City Council**

WAYNE CLAUSING

RICK DAVIS

KATHY HANNA-SMITH

LAYNE MILLER

MILES NELSON

**PUBLIC NOTICE OF MEETING**

September 8, 2014

Public notice is hereby given that the City Council of Price City, Utah, will hold a Regular Meeting in the Council Chambers, 185 East Main, Price, Utah, at 5:30 PM on 09/09/2014. The Mayor reserves the right to modify the sequence of agenda items in order to facilitate special needs.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENT

4. COUNCILMEMBERS REPORT

**PLANNING AND ZONING COMMISSION**

5. Home Occupied Permits

a. MY SEWING SHOP-Holly Hansen-458 So. 100 W. (HOB) Final

6. Conditional Use Permit

a. PRICE DEVELOPMENT GROUP,LLC.-Tractor Supply Company-1250 E. Main Street-Final

**CONSENT AGENDA**

7. MINUTES

a. August 27, 2014 City Council Meeting

b. September 5, 2014 City Council Workshop

8. CAREER LADDER PROMOTION-Consideration and approval of a career ladder promotion to Rick Madrid from Laborer to Groundskeeper I in harmony with Price City promotion guidelines.

9. BUSINESS LICENSES-Authorization to approve a business license for Moments 2 Cherish at 69 W. Main Street.

10. POLICE DEPARTMENT-Authorization to purchase a 2014 Chevrolet Silverado 1500 4WD Pickup as budgeted.

11. I.T. DEPARTMENT-Authorization to purchase a new Firewall with an estimated cost of \$12,000.

12. BASEBALL FIELD WATERLINE PROJECT MATERIALS BID—(19C-2014) Bids for materials for waterline at baseball fields were opened September 5, 2014. Results of the bids are as follows: Mountainland Supply: \$9,321.72. Southwest Plumbing Supply: \$8,571.67. Authorization to award bid to Southwest Plumbing Supply. (Budgeted Water Department)

13. ADA RAMPS AND SIGNS 300 WEST 700 EAST—(14C-2014) Bids for construction of ADA ramps on 300 West and 700 East and for sign replacement were opened September 5, 2014. Results of the bids are as follows: B. Hansen Construction: \$25,950.20, B & K Construction: \$31,746.50. Authorization to award bid to B. Hansen Construction. (Budgeted CIB/Class C)

14. TRAVEL REQUEST:

Officer Ratcliffe-Field Training Officer (FTO) (POST)-Sept. 23-26, 2014, SLC

Russell Seeley and Gary Sonntag-American Public Works Assoc. Conference, Sandy, Ut., Sept. 30-

Oct. 1, 2014

Bob Bennett-Arbinger Training-Saratoga Springs, Sept. 29-30, 2014

15. COMMITTEES
  - a. WATER RESOURCES
  - b. EMERGENCY PLANNING
  - c. COMMUNITY PROG.-CULTURE CONNECTION
  - d. POWER COMMITTEE
  - e. INTERNATIONAL DAYS
16. UNFINISHED BUSINESS
  - a. Recycling

I, Laurie Tryon, the duly appointed and acting Recorder for Price City, hereby certify that the foregoing City Council Agenda was emailed to the Sun Advocate. The agenda was also posted in City Hall, the City's website at [www.priceutah.net](http://www.priceutah.net), and on the Utah Public Meeting Notice Website <http://www.utah.gov/pmn/index.html> September 8, 2014. This meeting may be held electronically via telephone to permit one or more of the council members to participate.

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact Laurie Tryon at 185 E. Main Price, Utah, telephone 435-636-3183 at least 24 hours prior to the meeting.

Chairman  
LARRY BRUNO  
  
City Attorney  
NICK SAMPINOS  
  
Community Director  
NICK TATTON  
  
City Recorder  
LAURIE TRYON



#### **Commission**

JUDY BEACCO  
NANCY BENTLEY  
DALE EVANS  
ROBERT OLIVER  
RICHARD ROOT  
FRANKIE SACCO  
ERROLL HOLT, ALT.  
CHRIS MICOZ, ALT.

#### **PRICE CITY PLANNING COMMISSION**

phone: (435) 636-3184 • Fax: (435) 637-2905

185 E. Main - P.O. Box 893

Price, Utah 84501

### **PLANNING AND ZONING AGENDA 09/08/2014**

**THE PRICE CITY PLANNING AND ZONING COMMISSION WILL HOLD THEIR REGULARLY SCHEDULED MEETING ON THE ABOVE DATE AT 6:00 PM IN THE PRICE CITY HALL COUNCIL CHAMBERS (ROOM 104). THE PLANNING AND ZONING COMMISSION CHAIRMAN RESERVES THE RIGHT TO MODIFY THE SEQUENCE OF AGENDA ITEMS IN ORDER TO FACILITATE SPECIAL NEEDS.**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. MINUTES
  - a. July 21, 2014
4. PUBLIC COMMENT ON AGENDA ITEMS
5. CONDITIONAL USE PERMIT
  - a. HOME OCCUPIED BUSINESS-Consideration and possible approval of a Home Occupied Business, sewing and alteration, My Sewing Shop, Holly Hansen, 458 S 100 W, within the R2-7 zoning district.
  - b. COMMERCIAL & RETAIL SITE DEVELOPMENT-Consideration and possible approval of concept approval only for Price Development Group, LLC. on behalf of Tractor Supply Company, represented by Jones and Demille Engineering, for site development at approximately 1250 East Main Street within the Commercial 1 zoning district.
6. UNFINISHED BUSINESS

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact, City Recorder, Laurie Tryon at 185 E. Main, Price, Utah - Telephone 636-3183 at least 24 hours prior to the meeting. This meeting may be held electronically via telephone to permit one or more of the council members to participate.

Minutes of the Price City Council Meeting  
City Hall: Price, Utah  
August 27, 2014 at 5:30 p.m.

Present:

Mayor Piccolo

Councilmembers:

Miles Nelson

Kathy Hanna-Smith

Rick Davis

Rick Davis

Kevin Drolc, Police Chief

Nick Sampinos, City Attorney

John Daniels, Human Resource Director

Bret Cammans-Customer Service Director

Laurie Tryon, City Recorder

Nick Tatton-Community Director

Gary Sonntag-Public Works Director

Lisa Richens-Finance Director

Excused Absence: Councilmember Clausing and Councilmember Miller

Present: Ann Anderson, Kevin Scannell, Barbara Piccolo, Elizabeth Piccolo, Debbie Hatt, Dennis Ardohain, Frank Markosek, Shelley Wright, Karen Basso, Geri Gamber, Jack Anderson and Bowdy Blanton

Mayor Piccolo called the regular meeting to order at 5:30 p.m. and Jack Anderson, Boy Scout led the Pledge of Allegiance. Roll was called with the above Councilmembers and staff in attendance.

1. PUBLIC COMMENT- No public comment was received.
2. COUNCILMEMBERS REPORT-The Councilmembers presented an update on the activities and functions in which they have participated.

Dennis Ardohain updated the Mayor and City Council on the Miner's Memorial Labor Day Celebration to be held on September 1, 2014 at the Peace Gardens between 11 a.m. to 6 p.m.

3. EDUCATIONAL SCHOLARSHIP-Applicant presentation and consideration and possible approval of an educational scholarship for Elizabeth Piccolo for attendance at Utah State University Eastern.  
Elizabeth Piccolo stated that she will use this scholarship to obtain her degree in Cosmetology at USU Eastern. She stated that she plans to stay in the area and operate her own salon. **MOTION.** Councilmember Davis moved to approve the educational scholarship for Elizabeth Piccolo in the amount of \$650.00. Motion seconded by Councilmember Nelson and carried.
4. PUBLIC HEARING- To receive input regarding the proposed charitable distribution of the 2014 International Days Golf Tournament proceeds.  
Nick Tatton stated that he recommended the proceeds of \$4,700.00 from the International Days Golf Tournament be given to the following:  
Price City International Days Fireworks Display 2015- \$1,200.00  
Price City Local Educational Scholarship Program-\$500.00  
Carbon County Food Bank- \$500.00  
Carbon County Children's Justice Center-\$500.00  
Cancer Treatment Travel Assistance-\$500.00  
Miner's Memorial Project- \$500.00

Price Kiwanis Club Kids Day- \$500.00

CHS Boys & Girls Golf Teams-\$500.00

**MOTION**. Councilmember Nelson moved to open the public hearing at 6:05 p.m. Motion seconded by Councilmember Hanna-Smith and carried. Shelly Wright, Director of Carbon County Children's Justice Center thanked the Mayor and Council for considering a donation. Dennis Ardohain representing the Miner's Memorial project also thanked the Mayor and City Council for the donation being considered. Representatives from the Carbon County Food Bank and Ann Anderson representing the Cancer Treatment Travel Assistance program thanked the Mayor and City Council for their consideration of a generous donation. **MOTION**. Councilmember Hanna-Smith moved to close the public hearing at 6:11 p.m. Motion seconded by Councilmember Davis and carried.

5. INTERNATIONAL DAYS GOLF TOURNAMENT PROCEEDS DISTRIBUTION. Consideration and possible approval of distribution of golf tournament proceeds to local charitable, civic groups and activities and projects.

**MOTION**. Councilmember Hanna-Smith moved to approve the International Days Golf Tournament Proceeds to those entities identified in the public hearing. Motion seconded by Councilmember Davis and carried. Mayor Piccolo then provided each entity with a check in the amount donated.

6. ORDINANCE 2014-002. An ordinance repealing Chapter 9.72.010 of the Price Municipal Code entitled, "Carrying Concealed Weapons Prohibited". Nick Sampinos, City Attorney stated that he received a letter from a watchdog group notifying Price City that the City Code was in direct conflict with the Federal and State Constitutions and Section 76-10-500 of the Utah Code and needed to be updated. He recommended the repeal of Section 9.72.010 only which prohibits the carrying of a concealed weapon. Under Utah law, the carrying of a concealed weapon is constitutionally protected. **MOTION**. Councilmember Davis moved to approve Ordinance 2014-002. Motion seconded by Councilmember Hanna-Smith and carried.

7. RESOLUTION 2014-16. Establishing a policy for City baseball field and property, maintenance, operation and facility use. Gary Sonntag, Public Works Director stated the revisions requested by the Cal Ripken Baseball representative have been made. Councilmember Nelson stated that Nicole Steele called him and she was in favor of the changes and appreciates the City taking her concerns into consideration. **MOTION**. Councilmember Nelson moved to approve Resolution 2014-16. Motion seconded by Councilmember Davis and carried.

8. UDOT Statewide Utility License Agreement-UDOT and Price City have had in place a utility agreement since 2001. This proposed agreement is an update. This agreement expedites the process, when necessary, for the City to work within the UDOT right of way while maintaining the City's utility infrastructure. Gary Sonntag, Public Works Director stated that the agreement had been reviewed and approved by

the City Attorney. **MOTION**. Councilmember Hanna-Smith moved to approve UDOT Statewide Utility License Agreement. Motion seconded by Councilmember Davis and carried.

CONSENT AGENDA-Councilmember Hanna-Smith moved to approve consent agenda items 9 through 13. Motion seconded by Councilmember Nelson and carried.

9. MINUTES
  - a. August 13, 2014 City Council Meeting
10. UTILITY DEPARTMENT-Authorization to approve water usage overage credits to utility customers in the amount of \$2,596.11.
11. BUSINESS LICENSES-Authorization to approve a business license for Dawn Dart (HOB) 451 E. 400 N. and Alpine Home Medical Equipment, LLC at 451 South Carbon Avenue.
12. TENNIS COURT RECONSTRUCTION PROJECT—(11C-2014) Jones and DeMille Engineering approval of final payment. Partial Payment #1: \$20,000.00, #2: \$12,000.00, #3: \$4,000.00, #4: \$21,685.98, #5: \$11,790.31, Final #6: \$1,457.50. Total Payments: \$70,933.79.
13. TRAVEL REQUEST:  
Mayor Piccolo, Nick Tatton, Councilmembers Davis and Hanna-Smith-Ut. League of Cities and Towns Conference-Sept. 10-12, 2014, SLC, Ut.  
Shauna Fassett-Terminal Agency Coordinator Training, Provo, Ut., Sept. 9-11, 2014  
Officer Hyde- Crisis Intervention Team International Conference, Monterey, CA., Oct. 12-16, 2014
14. WATER RESOURCES-Update by Gary Sonntag
  - Rain has assisted with water conservation.
  - 60 second feet of release from reservoir.
  - 14,062 sec. feet at this time
  - 21% capacity in reservoir.
15. EMERGENCY PLANNING-Gary Sonntag, Public Works Director
  - Recently attended an After Action Review meeting with local officials to review the flooding that occurred on August 4, 2014. It was held at the Carbon County Ambulance Garage by Deputy Sheriff Tom Stefanoff. Very informative.
16. COMMUNITY PROGRESS/CULTURE CONNECTION-Update by Councilmember Hanna-Smith
  - Culture Connection- Peace Garden Thursday night concerts will end on August 28, 2014.
  - Community Progress-New member is Diana Wood. The final round for yard

of the month was completely on August 26<sup>th</sup>.

17. UNFINISHED BUSINESS

a. Recycling-

- New recycling drop off center being reviewed.
- 18,000 tons of recycling is collected each year.
- New trailer will be added at Carbon High School.

The regular City Council meeting adjourned at 6:26 p.m. by Mayor Piccolo pursuant to the motion by Councilmember Nelson.

APPROVED:

ATTEST:

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Joe L. Piccolo, Mayor

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Laurie Tryon, City Recorder

Minutes of the Special Price City Council Workshop  
City Hall: Room 106  
September 5, 2014- 7 a.m.

Present:

Mayor Joe Piccolo

Councilmembers:

Rick Davis	Bret Cammans
Wayne Clausing	Gary Sonntag
Miles Nelson	
Layne Miller	
Kathy Hanna-Smith	

Present: Richard Tatton

Excused:

The Council met and discussed the following items:

1. PRWID Update by Richard Tatton
2. Helper Clean Up
3. Cove Basin
4. Splash Pad
5. Boys and Girls Club-Funding
6. Billboard Design
7. Energy Summit-Support Coal-Coal Rally Meeting
8. Day of Caring-United Way
9. Green Team-Paper Recycling with Basin Industries
10. Community Building Community Projects
11. Block Party
12. Disc Golf- Pioneer Park
13. Café Oasis at Pool
14. I.T. Department-Firewall w/Emery Telcom
15. Customer Service Day-Oct. 8, 2014 from 11-2p.m.
16. Cameras at Wave Pool-180°
17. Franchise Tax- Issue
18. Carbon Canal-Maintenance Policy and Flood Breach
19. Carbon Power Plant
20. Flood Mitigation
21. Mutual Aid Agreements
22. Water Line-1900 E. and Airport Road
23. Sewer Lines-400 North
24. Forestry & Grant-16K for Trees on Parks-Tree Policy

Meeting adjourned at 9:30 a.m.

APPROVED:

ATTEST:

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Joe L. Piccolo, Mayor

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Laurie Tryon, City Recorder





## MEMORANDUM

TO: Mayor and City Council

FROM: John Daniels 

*Distributed electronically via email by  
JR Daniels 08/29/2014*

DATE: August 29, 2014

SUBJECT: Career Ladder Promotion: Rick Madrid

Brianna Welch recommends Rick Madrid for promotion from Laborer to Groundskeeper I.

In accordance with our promotion and career ladder guidelines, a recommendation form to justify the promotion was completed by Brianna Welch. The recommendation is supported and signed by Gary Sonntag. The Finance Director confirmed the promotion is budgeted. Based on my review of the supporting documentation, wage relativity, attendance, and performance evaluations I support the promotion. The completed form and supporting documentation is available for review in my office.

The promotion will be on the agenda for the City Council Meeting scheduled for September 10, 2014. If you have any questions please contact Brianna, Gary, or me.

Cc Brianna Welch  
Gary Sonntag  
Lisa Richens

Account No: 3101  
Business Activity: \_\_\_\_\_  
Fee: \$100 ✓  
11/10/14



PAID

## BUSINESS LICENSE APPLICATION

Price City

Send all completed and properly signed forms (including attachments as necessary) along with applicable licensing fees to: Price City Business Licensing, P.O. Box 893, 185 East Main, Price, UT 84501. For questions call (435) 636-3183.

PLEASE TYPE OR PRINT LEGIBLY.

☐ Renewal (check and show changes only on form below)

<b>Business Status:</b> <input type="checkbox"/> New Business <input checked="" type="checkbox"/> Location Change <input type="checkbox"/> Name Change <input type="checkbox"/> Ownership Change			
Business Name (include DBA): <u>moments 2 cherish</u>			
If Name Change, list previous name: _____			
Business Address: <u>69 W. main st.</u>		Suite/Apt. No.: _____	
City: <u>Price</u>	State: <u>Utah</u>	Zip Code: <u>84501</u>	
Business Telephone: <u>(435) 637</u>	Business E-mail: <u>monticox@gmail.com</u>	Business Fax: _____	
Mailing Address (if different): <u>PO Box 668</u>		City: <u>Huntington</u>	State: <u>UT</u> Zip Code: <u>84528</u>
Property Owner's Name: _____		Property Owner's Telephone: <u>(435) 820-1251</u>	
Type of Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> LLC (Include copy of name registration with the State of Utah)			
Type of Business: <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Home Occupation <input type="checkbox"/> Reciprocal		Building Occupancy Type: <u>CD</u>	
Nature of Business: <input type="checkbox"/> Manufacturing <input checked="" type="checkbox"/> Retail <input type="checkbox"/> Wholesale <input type="checkbox"/> Services <input type="checkbox"/> Other: _____			
Opening Date: <u>9.4.14</u> Business Hours: From <u>10</u> To <u>6</u> <u>M T W T H F S</u> SU (please circle)			
Detailed Description of Business: <u>Home Decor, Gift &amp; Scrapbooking 10.2</u>			
Commercial Square Feet: _____		No. of Mobile Home Spaces: _____	
No. of RV Spaces: _____		_____	
State Sales Tax I.D. No. (Include copy or proof of exemption): _____		Federal Tax I.D. No. (Include copy, if applicable): _____	
State License No. (Include copy, if applicable): _____		State License Type: _____	
<b>THE FOLLOWING LICENSES ARE SUBJECT TO ADDITIONAL REQUIREMENTS.</b> Please contact the Business Licensing Officer (City Treasurer) at (435) 636-3161, or 185 East Main, for more information. <b>Check all that apply.</b> <input type="checkbox"/> Alcoholic Beverages <input type="checkbox"/> Eating Establishment <input type="checkbox"/> Taxi Cab/Motor Carrier <input type="checkbox"/> Pawnbroker <input type="checkbox"/> Sexually Oriented Business			

**NOTE:** If applying for any of these businesses, other than an Eating Establishment, please complete the Consent to a Background/Criminal History Check form included with this application.



Laurie Tryon &lt;lauriet@priceutah.net&gt;

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**Council Agenda Item**

1 message

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**Kevin Drolc** <kevind@priceutah.net>  
To: Laurie Tryon <lauriet@priceutah.net>

Fri, Sep 5, 2014 at 11:04 AM

Laurie,

Can you add this to the city council agenda?

Request to purchase a 2014 Chevrolet Silverado 1500 4WD pickup as budgeted in the current years budget.

Any questions, give me a call.

Thanks,

Kevin Drolc, Chief  
Price City Police Department  
910 North 700 East  
Price, Utah 84501  
435 636-3190  
kevind@priceutah.net

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 **2014 Truck Proposal - City Council.pdf**  
267K

## Price City Police Department

### Patrol Vehicle Purchase

2014 – 2015 Budget

Proposal to purchase a 2014 Chevrolet Silverado 1500 4WD pickup, fully equipped with necessary accessories. Estimates are approximate, depending on where vehicle is purchased, model year available, etc.

Budgeted amount - \$40,000.00

2014 Chevrolet Silverado 1500 4WD Pickup

Accessories – Unmarked Emergency Equip. and Install

Hard Fiberglass Tonneau Cover, Locking

Attachment #1 \$29,286.10

Estimate - \$5,000.00

Estimate - \$ 1,200.00

Total (Approximate) - \$ 35,486.10

2014 SILVERADO 1500 4WD 1WT CREW  
 GAZ SUMMIT WHITE /V8G  
 H2R JET BLACK / DARK ASH  
 ORDER NO. RVRHON/TRE STOCK NO.  
 VIN 3GC UKPE C4 EG545385

GENERAL MOTORS LLC  
 RENAISSANCE CENTER  
 DETROIT MI 48243-1114  
 VEHICLE INVOICE 10D29140174

\*\*\*\*\*3233\*\*\*\*\*13\*364628  
 MODEL & FACTORY OPTIONS MSRP INV AMT RETAIL - STOCK  
 CK15543 SILVERADO 1500 4WD 1WT CR 36850.00 35007.50 INVOICE 07/24/14  
 CTD MOVABLE UPPER TIE DOWNS (4) 60.00 52.80 SHIPPED 07/24/14  
 C5Z 7,200 LB GVW RATING N/C N/C EXP I/T 08/12/14  
 FE9 50-STATE EMISSIONS N/C N/C INT COM 08/12/14  
 GU6 REAR AXLE 3.42 RATIO N/C N/C PRC EFF 07/24/14  
 L83 ENGINE, 5.3L V8 ECOTEC3 1095.00 963.60 KEYS XXXXX XXXXX  
 MYC TRANSMISSION, 6 SPD AUTOMATIC N/C N/C WFP-S QTR OPT-1  
 R9N FRONT 40/20/40 CLOTH BENCH N/C N/C BANK: BANK OF AME  
 CHG-TO 36-462

SHIP WT: 5214  
 HP: 45.7  
 GVWR: 7200  
 GAWR.FT: 3950  
 GAWR.RR: 3950  
 EMPLOY: 35877.94  
 SUPPLR: 37318.90  
 NTR: 1/2  
 EMPINC: 2185.54  
 SUPINC: 744.58

Tony Basso Chevrolet Bid

#29286.10

TOTAL MODEL & OPTIONS	38005.00	36023.90	ACT 237	35978.75
DESTINATION CHARGE	1095.00	1095.00	H/B 261	1140.15
DEALER IMR CONTRIBUTION		380.05	ADV 261	380.05
IMA GROUP CONTRIBUTION		380.05	EXP 65A	380.05

TOTAL 39100.00 ~~37879.00~~ PAY 310 37879.00

MEMO: TOTAL LESS HOLDBACK AND

APPROX WHOLESALE FINANCE CREDIT 36186.10

\*\*\*\*\*  
 INVOICE DOES NOT REFLECT DEALER'S ULTIMATE COST BECAUSE OF MANUFACTURER  
 REBATES, ALLOWANCES, INCENTIVES, HOLDBACK, FINANCE CREDIT AND RETURN TO  
 DEALER OF ADVERTISING MONIES, ALL OF WHICH MAY APPLY TO VEHICLE.  
 \*\*\*\*\*

DENNY MENHOLT CHEVROLET

# Price City Police Department Travel Request and Authorization

Date: August 26, 2014

Employee: Brandon Ratcliffe

Purpose of Travel: Field Training Officer (FTO)

Agency Sponsoring Activity: Police Officer Standard's and Training (POST)

Destination: Salt Lake City, Utah

Dates employee will be involved in training (include travel time): Sept. 23-26, 2014

Expenses will be reimbursed to the City by: \_\_\_\_\_

## Method of Travel:

City Vehicle (gas) \$ \_\_\_\_\_

Personal Vehicle (gas)

\_\_\_\_\_ miles x \_\_\_\_\_ cents per mile = \$ \_\_\_\_\_

Meals: 9-23 (\$16); 24, 25, 26 (\$38 each) \$ 130.00

Lodging: POST Dorms \$ \_\_\_\_\_

Registration Fees: \$ \_\_\_\_\_

Other Expenses: \_\_\_\_\_ \$ \_\_\_\_\_

**Total (estimate):** \$ 130.00

\*\*\*\*\*

Submitted by: Chief Kevin Drolc

Submitted to City Council for Approval on \_\_\_\_\_

## **POST - Field Training Officer (FTO)**

### **Course Covers:**

How to select an FTO, Responsibilities of the FTO, Including Leadership Roles...

“Leadership is the lifting of man's visions to higher sights, the raising of a man's performance to a higher standard, the building of man's personality beyond its normal limitations-“ Peter F. Drucker

Errors of the FTO, Acceptance Into the Profession, First Day w/Recruit

### **Supervisory Role in FTO Process:**

Supervisor involvement, whether at the sergeant, lieutenant, or captain level, is an important aspect to the FTO program. Direct involvement can be accomplished in a variety of ways. It is vital to the success of any proper FTO program that the involvement extends up the chain of command. The chief law enforcement officer of any department in the State of Utah must be aware of the actions of their FTO program on a regular basis

### **TRAINING LIABILITIES:**

There are inherent liabilities with any training program. The purpose of this program is to reduce the liabilities associated with the training.

Basic liabilities can be the following:

- Negligent retention
- Negligent hiring
- Failure to adequately train
- Failure to document training errors
- Failure to document improvements
- Negligent assignment

### **SCENARIO BASED TRAINING:**

One of the greatest improvements to the basic training curriculum at POST has been the implementation of the Scenario Based Training. It has been shown that force-on-force training, coupled with realistic scenarios, readies the recruit for the streets more than ever before.

Training also includes:

BUILDING A TRAINING FORM  
VIDEO DOCUMENTATION  
SCORING the RECRUIT  
CONFLICT RESOLUTION  
INTEGRITY & THE RECRUIT

### **TERMINATING THE RECRUIT:**

1. What are the problems?
2. Have we identified the cause of the issue?
3. What have we done to correct them?
4. How much training and remediation has been done on the problem area and has it been well

documented?

5. Were there any improvements and is there a chance the recruit will improve with time and extra training?

A written and skills based test will be administered where the officer needs to achieve 70% or greater to pass.

*This course is limited to 35 students.*

To RSVP for Field Training Officer, candidates should have Agency Administrator or Training Coordinator register them for the course through the POST Portal at [www.post.utah.gov](http://www.post.utah.gov) or contact Sheryl Allums at POST at [sallums@utah.gov](mailto:sallums@utah.gov).

#### **Student Notes:**

- *Please bring a "jump" or external drive to class to copy course materials and forms.*
- *A laptop computer is recommended for this class.*
- *Dress code for attending POST classes is a neat, clean, and professional appearance. Slacks, shirts with collars, and/or department uniform can be worn. No shorts, cut-offs, open toe shoes, sweats, tank tops, or t-shirts are permitted.*

Course Dates	Location	Time	Status
February 19-21, 2014	Hosted by the Washington County Sheriff's Office located at 620 South 5300 West, Hurricane, Utah. For directions call 435-656-6500.	0800	Completed
April 23-25, 2014	Hosted by the Weber State Police Academy. Training will be located at 775 S. University Park Boulevard, Clearfield, Utah. (Exit 334 off I15)	0800	Closed/FULL
June 11-13, 2014	Hosted by the West Jordan Police Department. Training located at the West Jordan Police training room located at 8040 South Redwood Road.	0800	Open
September 24-26, 2014	Training will be held at POST, located at 9800 South 410 West Sandy, Utah.	0800	Open

[<<<Back To Course Listing](#)

Last updated: 07/29/13

[Last Update - Tuesday, 08-Jul-2014 09:18:15 MDT]

### **Peace Officer Standards and Training**

- [POST Home](#)
- [Prospective Officers](#)
- [In-Service & Investigations](#)
- [POST Council Disciplinary Statistics - June 2014](#)
- [POST Council Disciplinary Guidelines](#)
- [Law Enforcement Employment Opportunities](#)
- [The Academy](#)
- [Satellite Academies](#)
- [E-Learning Portal](#)



# Price City Police Department Travel Request and Authorization

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\_\_\_\_\_ miles x \_\_\_\_\_ cents per mile = \$ \_\_\_\_\_

Meals: 9-23 (\$16); 24, 25, 26 (\$38 each) \$ 130.00

Lodging: POST Dorms \$ \_\_\_\_\_

Registration Fees: \$ \_\_\_\_\_

Other Expenses: \_\_\_\_\_ \$ \_\_\_\_\_

**Total (estimate):** \$ 130.00

\*\*\*\*\*

Submitted by: Chief Kevin Drolc

Submitted to City Council for Approval on \_\_\_\_\_



PRICE MUNICIPAL CORPORATION  
185 EAST MAIN  
P.O. BOX 893  
PRICE UT 84501  
Phone: 637-5010  
Fax:

## Purchase Order # 27920

To:  
12079  
RATCLIFFE, BRANDON

Ship to:  
PRICE MUNICIPAL CORPORATION  
185 EAST MAIN  
P.O. BOX 893  
PRICE UT 84501

P. O. Date	Created By	Requested By	Department	Req Number	Terms
08/26/2014	ShaunaF		POLICE	0	

Description	GL Act No.	Invoice No.	Total
PER DIEM FOR FTO/SEPT 23-26, 2014	10-60-230		130.00

SHIPPING & HANDLING	0.00
TOTAL PO AMOUNT	130.00

Authorized Signature

ORDERS IN EXCESS OF \$500 MUST BE  
APPROVED  
BY FINANCIAL DIRECTOR

## **POST - Field Training Officer (FTO)**

### **Course Covers:**

How to select an FTO, Responsibilities of the FTO, Including Leadership Roles...

“Leadership is the lifting of man's visions to higher sights, the raising of a man's performance to a higher standard, the building of man's personality beyond its normal limitations-“ Peter F. Drucker

Errors of the FTO, Acceptance Into the Profession, First Day w/Recruit

### **Supervisory Role in FTO Process:**

Supervisor involvement, whether at the sergeant, lieutenant, or captain level, is an important aspect to the FTO program. Direct involvement can be accomplished in a variety of ways. It is vital to the success of any proper FTO program that the involvement extends up the chain of command. The chief law enforcement officer of any department in the State of Utah must be aware of the actions of their FTO program on a regular basis

### **TRAINING LIABILITIES:**

There are inherent liabilities with any training program. The purpose of this program is to reduce the liabilities associated with the training.

Basic liabilities can be the following:

- Negligent retention
- Negligent hiring
- Failure to adequately train
- Failure to document training errors
- Failure to document improvements
- Negligent assignment

### **SCENARIO BASED TRAINING:**

One of the greatest improvements to the basic training curriculum at POST has been the implementation of the Scenario Based Training. It has been shown that force-on-force training, coupled with realistic scenarios, readies the recruit for the streets more than ever before.

Training also includes:

BUILDING A TRAINING FORM  
VIDEO DOCUMENTATION  
SCORING the RECRUIT  
CONFLICT RESOLUTION  
INTEGRITY & THE RECRUIT

### **TERMINATING THE RECRUIT:**

1. What are the problems?
2. Have we identified the cause of the issue?
3. What have we done to correct them?
4. How much training and remediation has been done on the problem area and has it been well

documented?

5. Were there any improvements and is there a chance the recruit will improve with time and extra training?

A written and skills based test will be administered where the officer needs to achieve 70% or greater to pass.

*This course is limited to 35 students.*

To RSVP for Field Training Officer, candidates should have Agency Administrator or Training Coordinator register them for the course through the POST Portal at [www.post.utah.gov](http://www.post.utah.gov) or contact Sheryl Allums at POST at [sallums@utah.gov](mailto:sallums@utah.gov).

#### **Student Notes:**

- *Please bring a "jump" or external drive to class to copy course materials and forms.*
- *A laptop computer is recommended for this class.*
- *Dress code for attending POST classes is a neat, clean, and professional appearance. Slacks, shirts with collars, and/or department uniform can be worn. No shorts, cut-offs, open toe shoes, sweats, tank tops, or t-shirts are permitted.*

Course Dates	Location	Time	Status
February 19-21, 2014	Hosted by the Washington County Sheriff's Office located at 620 South 5300 West, Hurricane, Utah. For directions call 435-656-6500.	0800	Completed
April 23-25, 2014	Hosted by the Weber State Police Academy. Training will be located at 775 S. University Park Boulevard, Clearfield, Utah. (Exit 334 off I15)	0800	Closed/FULL
June 11-13, 2014	Hosted by the West Jordan Police Department. Training located at the West Jordan Police training room located at 8040 South Redwood Road.	0800	Open
September 24-26, 2014	Training will be held at POST, located at 9800 South 410 West Sandy, Utah.	0800	Open

[<<<Back To Course Listing](#)

Last updated: 07/29/13

[Last Update - Tuesday, 08-Jul-2014 09:18:15 MDT]

### **Peace Officer Standards and Training**

- [POST Home](#)
- [Prospective Officers](#)
- [In-Service & Investigations](#)
- [POST Council Disciplinary Statistics - June 2014](#)
- [POST Council Disciplinary Guidelines](#)
- [Law Enforcement Employment Opportunities](#)
- [The Academy](#)
- [Satellite Academies](#)
- [E-Learning Portal](#)

Utah Peace Officer Standards and Training

Barnes, William D

[Home](#)   [Training & Events](#)   [Registration](#)   [Personnel](#)   [Academy Resources\\*](#)

## Registration

Registration Confirmation

### Confirmation for POST Field Training Officer - FY15 - FTO - POST (Room 116) - September 2014

Name (Last, First)	POST ID	SSN	Status	Confirm No.
Ratcliffe, Brandon Gregg	2699-0866	xxx-xx-2483	Waitlisted	20074

[Done](#)



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## Waitlist Notification

**post@utah.gov** <post@utah.gov>  
Reply-To: "post@utah.gov" <post@utah.gov>  
To: billb@priceutah.net

Wed, Aug 20, 2014 at 2:10 PM

This email confirms that you have been added to the waitlist (see below for specific details). Students typically remain on the waitlist until there is an available seat and minimum requirements have been met. Please verify the information provided below and report any issues to POST as soon as possible. You can contact POST at 801-256-2300 or support@utahpost.org.

**Student** Ratcliffe, Brandon Gregg  
**Session** POST Field Training Officer  
**Status** Waitlisted

*This email is intended solely for the use of the individual to whom it is addressed and may contain information that is privileged, confidential or otherwise exempt from disclosure. If the reader of this email is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited.*

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**Bill Barnes** <billb@priceutah.net>

Wed, Aug 20, 2014 at 2:12 PM

To: Brandon Ratcliffe <brandonr@priceutah.net>, Shauna Fassett <shaunaf@priceutah.net>

I have registered Brandon for FTO school at POST from Sept 24 - 26, however, he is on a waiting list. Let's tentatively go ahead and make plans for him, but it may be changed.

[Quoted text hidden]

—

Capt. Bill Barnes  
Price City Police  
910 N 700 E  
Price, UT 84501  
435-636-3002  
435-650-6679



## Fwd: Waitlist Notification

**Bill Barnes** <billb@priceutah.net>

Wed, Aug 20, 2014 at 2:12 PM

To: Brandon Ratcliffe <brandonr@priceutah.net>, Shauna Fassett <shaunaf@priceutah.net>

I have registered Brandon for FTO school at POST from Sept 24 - 26, however, he is on a waiting list. Let's tentatively go ahead and make plans for him, but it may be changed.

—— Forwarded message ——

From: **post@utah.gov** <post@utah.gov>

Date: Wed, Aug 20, 2014 at 2:10 PM

Subject: Waitlist Notification

To: billb@priceutah.net

MTWThF  
23 24 25 26  
 Dorms  
 23, 24, 25

This email confirms that you have been added to the waitlist (see below for specific details). Students typically remain on the waitlist until there is an available seat and minimum requirements have been met. Please verify the information provided below and report any issues to POST as soon as possible. You can contact POST at 801-256-2300 or support@utahpost.org.

**Student** Ratcliffe, Brandon Gregg

**Session** POST Field Training Officer

**Status** Waitlisted

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—  
 Capt. Bill Barnes  
 Price City Police  
 910 N 700 E  
 Price, UT 84501  
 435-636-3002  
 435-650-6679

✓ Sheryl 9-23, 24, 25  
 Per diem

**Shauna Fassett** <shaunaf@priceutah.net>

Wed, Aug 20, 2014 at 2:47 PM

To: Bill Barnes <billb@priceutah.net>

Sounds good.

Shauna Fassett  
 Price Police Department

[Quoted text hidden]